



CLAVERIA (CAG) WATER DISTRICT
No. 69 Provincial Road, Centro 02, Claveria, Cagayan
Tel. No. (078) 395-01-83
claveriawater_district@yahoo.com

**EXCERPTS FROM THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE CLAVERIA WATER DISTRICT HELD AT THE CWD OFFICE ON JULY 7, 2024
AT 3:00 PM**

PRESENT:

GRACE MARIE R. MACKAY	-	Chairman
ADRELINA N. PULIDO, MD	-	Vice-Chairman
ELAINE T. ANTIPORDA	-	Secretary
MILY M. PLANTA	-	Member
LETICIA T. NATIVIDAD	-	Member
GUILLERMA I. MARTIN, MBA	-	General Manager

RESOLUTION NO. 7
Series of 2024

Upon motion of Miss Elaine T. Antiporda seconded by Mrs. Leticia T. Natividad **RESOLVED** as it is hereby **RESOLVED** to approve the Annual Procurement Plan-Common-Use Supplies and Equipment (APP-CSE) for the year 2025.

RESOLVED further that the approved Annual Procurement Plan-Common-Use Supplies and Equipment (APP-CSE) for calendar year 2025 be implemented from hereon.

APPROVED.

I HEREBY CERTIFY to the correctness of the above resolution.


ELAINE T. ANTIPORDA
Board Secretary

Attested by:


GRACE MARIE R. MACKAY
Chairman of the Board

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with upgraded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPHGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954425 (Smart) or 0961-6255150 (Smart), or email apps.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Department/Bureau/Office: CLAYBURN WATER DISTRICT
Region: II
Address: 889 Perpetua Road, Santa L,
Clayburn, 3812 Calapan

Agency Code/UNICE: _____
Organization Type: _____

Contact Person: NEESA MAY V. VELCOSA
Position: CUSTOMER SERVICE ASSISTANT A
E-mail: neesa.v@psdbm.gov.ph
Telephone/Mobile No: 0917-525-3231

Items & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	1 st quarter	April	May	June	Q2	2 nd quarter	July	Aug	Sept	Q3	3 rd quarter	Oct	Nov	Dec	Q4	4 th quarter	1 st year						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOS)																												
ALCOHOL OR ACETONE BASED ANTISEPTICS																												
1	1799801-A-F04	ALCOHOL, 70%, 500 ml.	bottle	0	1	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.43	0.00		
2	1799801-A-F01	ALCOHOL, 70%, 1 Galon	gallon	3	1	0	0	1,871.28	3	0	0	0	1,871.27	1	0	0	0	1,871.27	3	0	0	0	1,871.27	12	357.09	4,294.38		
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
3	6022143-CR-F01	CLEANBOOK, A4 size	piece	0	1	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.16	4.00		
4	6022143-CR-F02	CLEANBOOK, Legal size	piece	0	1	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	4.00		
5	60221534-ER-F01	CRASER, plastic/rubber	piece	5	0	0	0	41.30	5	0	0	0	41.30	1	0	0	0	41.30	5	0	0	0	41.30	30	8.36	1,814.28		
6	60221524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.30	0.00		
7	60221524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00		
8	60221524-SP-G07	SIGN PEN, Medium Tip, Black	piece	12	0	0	0	665.40	12	0	0	0	665.40	12	0	0	0	665.40	12	0	0	0	665.40	60	57.20	2,744.58		
9	60221524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00		
10	60221524-SP-G03	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00		
11	60221524-SP-G06	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00		
12	60221524-SP-G05	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.30	0.00		
13	60221524-SP-G08	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00		
14	60221524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00		
15	0021214-99-F01	WRAPPING PAPER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	181.20	4.00		
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																												
16	45121517-00-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,633.60	4.00		
17	4511699-99-F01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,948.00	4.00		
BATTERIES AND CELLS AND ACCESSORIES																												
18	26811702-ET-A01	BATTERY, dry cell, size AA	piece	1	0	0	0	61.47	1	0	0	0	0.00	1	0	0	0	61.47	0	0	0	0	0.00	0	20.42	1,214.00		
19	26811702-ET-A03	BATTERY, dry cell, size AAA	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18.34	4.00		
CLEANING EQUIPMENT AND SUPPLIES																												
20	4733812-4F-A01	AIR FRESHENER	can	1	0	0	0	676.05	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.21	494.55		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity For the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q2	April	May	June	Q3	Q4	July	Aug	Sept	Q3	Q4	Oct	Nov	Dec	Q4	Q4				
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				Q4
21	471104-01 BROOM (Wash Tariffs)	piece	3	0	3	3	374.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	124.80	374.40	
22	471104-01 BROOM (Wash Tag-Tag)	piece	5	0	5	5	135.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	26.00	135.00	
23	471104-10-01 CLEANER, Toilet Bowl and Urinal	carton	3	0	3	3	124.80	0	0	0	0	124.80	0	0	0	0	124.80	0	0	0	0	124.80	13	41.50	498.30	
24	471104-CL-01 CLEANER, Scouring Powder	plastic container	8	0	8	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	33.93	271.44	
25	471104-00-01 DETERGENT BHA	piece	3	0	3	3	28.00	0	0	0	0	0.00	0	0	0	0	28.00	0	0	0	0	0.00	3	9.34	28.00	
26	471104-00-01 DETERGENT POWDER, all purpose	pouch	1	0	1	1	54.00	0	0	0	0	0.00	1	0	0	0	54.00	0	0	0	0	0.00	2	54.00	108.00	
27	471104-05-01 DISINFECTANT SPRAY	can	8	0	8	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	139.20	1,113.60	
28	471104-04-01 DUST PAN	piece	3	0	3	3	164.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	16.80	164.40	
29	471104-FW-01 FLOOR WAX, paste type, red	can	8	0	8	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	506.56	4,052.48	
30	471104-FC-01 FURNITURE CLEANER	can	3	0	3	3	424.17	0	0	0	0	424.17	0	0	0	0	424.17	0	0	0	0	424.17	12	141.39	1,697.04	
31	471104-HS-01 HAND SOAP, liquid, 50oz	carton	6	0	6	6	314.75	0	0	0	0	314.75	0	0	0	0	314.75	0	0	0	0	314.75	20	42.95	859.00	
32	471104-00-01 HOX BUCKET	unit	1	0	1	1	2,088.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,088.00	2,088.00	
33	471104-01-01 KANS	box	3	0	3	3	208.14	0	0	0	0	0.00	0	0	0	0	208.14	0	0	0	0	0.00	6	39.47	414.84	
34	471104-SC-01 SCOURING PAD	pack	8	0	8	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	15.83	126.64	
35	471104-TB-01 TRASHBAG, XL size	roll/pack	8	0	8	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	150.00	1,200.00	
36	471104-TB-02 TRASHBAG, Large size	roll/pack	8	0	8	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	18.28	146.24	
37	471104-TB-03 TRASHBAG, XL size	roll/pack	8	0	8	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	12.04	96.32	
38	471104-WB-01 WASTEBUCKET	piece	8	0	8	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	13.58	108.64	
COLOR COMPOUNDS AND DISPERSIONS																										
39	471104-02-01 INK, for stamp pad	unit	2	0	2	2	57.58	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	28.79	57.58	
CONSUMER ELECTRONICS																										
40	471104-03-01 DIGITAL VOICE RECORDER	unit	1	0	1	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,750.16	7,750.16	
FILMS																										
41	471104-04-01 ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,343.34	3,343.34	
42	471104-04-02 CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.80	10.80	
FIRE FIGHTING EQUIPMENT																										
43	471104-05-01 FIRE EXTINGUISHER, dry chemical	unit	1	0	1	1	3,412.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,412.00	3,412.00	
FLAG OR ACCESSORIES																										
44	471104-06-01 PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	164.84	164.84	
FURNITURE AND FURNISHINGS																										
45	471104-07-01 MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.12	161.12	
46	471104-07-02 MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.12	161.12	
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	471104-08-01 ELECTRIC FAN, ceiling mount, wire type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,122.90	1,122.90	
48	471104-08-02 ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,101.48	1,101.48	
49	471104-08-03 ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,160.80	1,160.80	
50	471104-08-04 ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.88	161.88	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	471104-09-01 DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21,753.60	21,753.60	
52	471104-09-02 DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,399.60	42,399.60	
53	471104-09-03 EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,694.34	3,694.34	
54	471104-09-04 FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	132.74	132.74	
55	471104-LAP01 LAPTOP COMPUTER, for Mid-range Users	unit	1	0	1	1	11,340.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	41,380.00	41,380.00	
56	471104-LAP02 LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44,880.00	44,880.00	
57	471104-MO-01 COMPUTER MOUSE, wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	151.82	151.82	

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total amount for the year												
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
88	0311010-PA-01 PRINTER, Laser, Mono-color	unit	0	0	0	0	0.00	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1,624.89	1,624.89			
LIGHTING AND FIXTURES AND ACCESSORIES																													
89	0918808-L3-01 LIGHT-EMITTING DIODE(LED) LIGHT BALL, 7 watts	piece	0	0	0	0	0.00	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	75.41	75.41		
90	0918808-L3-01 LIGHT-EMITTING DIODE(LED) LINEAR TUBE, 18 watts	piece	1	0	0	0	1,029.80	0	1	0	0	0	1	0	0	0	1,029.16	0	0	0	0	0	0	0	0	10	305.81	1,054.30	
NONIMPACTING COMPONENTS AND SUPPLIES																													
91	0118808-01-002 GLUE, all-purpose	bottle	1	0	0	0	185.42	0	1	0	0	0	1	0	0	0	1.00	0	0	0	0	0	0	0	0	3	52.31	186.42	
92	0118808-08-001 STAPLE WIRE, Heavy Duty (Dinkler type), 23/11	box	1	0	0	0	109.20	0	1	0	0	0	1	0	0	0	109.20	0	0	0	0	0	0	0	0	12	30.48	436.00	
93	0118808-08-001 STAPLE WIRE, standard	box	0	0	0	0	0.00	0	1	0	0	0	1	0	0	0	0.00	0	0	0	0	0	0	0	0	0	23.76	8.00	
94	0118808-7A-002 TAPE, electrical	roll	100	0	0	0	1,945.00	0	1	0	0	0	100	0	0	0	1,945.00	0	0	0	0	0	0	0	0	200	19.44	1,889.00	
95	0118808-7A-001 TAPE, masking, 24mm	roll	0	0	0	0	554.80	0	1	0	0	0	10	0	0	0	554.80	0	0	0	0	0	0	0	0	40	95.48	1,127.30	
96	0118808-7A-002 TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	121.16	6.00	
97	0118808-7A-001 TAPE, packaging, 48 mm	roll	1	0	0	0	67.08	0	1	0	0	0	1	0	0	0	67.08	0	0	0	0	0	0	0	0	6	22.36	134.16	
98	0118808-7A-001 TAPE, transparent, 24mm	roll	1	0	0	0	13.04	0	1	0	0	0	1	0	0	0	13.04	0	0	0	0	0	0	0	0	12	17.48	213.16	
99	0118808-7A-002 TAPE, transparent, 48 mm	roll	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	22.87	6.00	
100	0118808-7A-001 TAPE, plastic	roll	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	06.47	6.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																													
101	4111008-00-002 RULER, plastic, 450mm	piece	1	0	0	0	39.65	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	19.83	94.83	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																													
102	1412913-01-001 BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	16.17	6.00
103	1412913-01-001 BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	1,534.73	6.00
104	1412913-01-001 BINDING RING/CORNER, plastic, 32 mm	bundle	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	209.89	6.00
105	1412913-01-001 CALCULATOR, Compact	unit	0	0	0	0	471.54	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	2	236.37	471.54
106	1412913-01-001 CRAYON, white enamel	box	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	33.87	6.00
107	1412913-01-001 CLIP, lockring, 20mm	box	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	9.34	6.00
108	1412913-01-001 CLIP, lockring, 25mm	box	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	15.60	6.00
109	1412913-01-001 CLIP, lockring, 35mm	box	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	33.28	64.16
110	1412913-01-001 CLIP, lockring, 50mm	box	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	60.21	6.00
111	1412913-01-001 CORRECTION TAPE	piece	25	0	0	0	202.50	0	1	0	0	15	0	0	0	0	202.50	0	0	0	0	0	0	0	0	0	0	33.00	318.00
112	1412913-01-001 CUTTER/UTILITY KNIFE, for general purpose	piece	1	0	0	0	35.16	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	3	31.77	98.16
113	1412913-01-001 DATA FILE BOX	piece	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	143.88	6.00
114	1412913-01-001 DATA FOLDER	piece	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	83.81	6.00
115	1412913-01-001 DAFTER STAMP	piece	1	0	0	0	434.95	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1	434.83	434.95	
116	1412913-01-001 ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	629.62	6.00
117	1412913-01-002 ENVELOPE, Documentary, legal	box	1	0	0	0	1,057.58	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1	1,057.58	1,057.58	
118	1412913-01-001 ENVELOPE, Expanding, kraft	box	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	934.88	6.00
119	1412913-01-002 ENVELOPE, Expanding, plastic	piece	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	30.48	6.00
120	1412913-01-002 ENVELOPE, Filing	box	1	0	0	0	432.82	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1	432.82	432.82	
121	1412913-01-001 ENVELOPE, Filing, with window	box	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	512.72	6.00
122	1412913-01-001 ERASER, blk, for backward/forward	piece	2	0	0	0	38.94	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	2	14.48	38.94	
123	1412913-01-001 FASTENER	box	0	0	0	0	283.92	0	1	0	0	0	0	0	0	0	283.92	0	0	0	0	0	0	0	0	0	0	91.66	283.92
124	1412913-01-001 FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	90.30	6.00
125	1412913-01-001 FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	33.19	6.00
126	1412913-01-002 FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	14.29	6.00
127	1412913-01-001 FOLDER, Filing, with side, A4	bundle	0	0	0	0	0.00	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	270.48	6.00
128	1412913-01-002 FOLDER, Filing, with side, legal	bundle	1	0	0	0	281.20	0	1	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1	281.20	281.20	

Item #, Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov	Dec				Q4	Q4 average	
99	4412013-PO-01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.38	0.00	
100	4412013-PO-02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	349.06	0.00	
101	4412007-PO-01	FOLDER, postboard	box	1	0	0	1	952.64	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	952.64	952.64	
102	4412013-PO-03	FOLDER with top, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	379.60	0.00	
103	4412013-PO-02	FOLDER with top, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	413.52	0.00	
104	4412008-ET-01	INDEX TAB	box	2	0	0	2	135.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	67.50	135.30	
105	4412176-PA-01	MARKER, Fluorescent	pcr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.11	0.00	
106	4412176-PP-01	MARKER, Permanent, Black	piece	3	0	0	3	34.83	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	6.27	49.43	
107	4412176-PP-02	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6.27	0.00	
108	4412176-PP-03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6.27	0.00	
109	4412176-PP-04	MARKER, Whiteboard, Black	piece	4	0	0	4	39.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	9.00	126.15	
110	4412176-PP-02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.00	0.00	
111	4412176-PP-03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.00	0.00	
112	4412304-PC-01	PAPER CLIP, vinyl/stainless coated, 35mm	box	3	0	0	3	26.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	8.82	32.93	
113	4412304-PC-02	PAPER CLIP, vinyl/stainless coated, Jumbo, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.46	0.00	
114	4412063-PS-02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,713.96	0.00	
115	4412061-PT-02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,297.40	0.00	
116	4412756-PE-01	PENCIL, lead/graphite, with eraser	box	1	0	0	1	44.71	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	44.71	44.71	
117	4412063-PS-01	PENCIL SHARPENER	piece	1	0	0	1	336.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	336.60	336.60	
118	4410462-PU-01	PUNCHER, razor, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	133.21	0.00	
119	4412351-RL-01	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	133.30	0.00	
120	4412065-SP-01	STAMP PAD, Ink	piece	1	0	0	1	29.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	29.92	29.92	
121	4412063-SS-01	SCISSORS, symmetrical/asymmetrical	pair	3	0	0	3	196.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	68.52	196.56	
122	4412063-ST-01	STAPLER, standard type	piece	2	0	0	2	299.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	397.60	399.20	
123	4412063-ST-02	STAPLER, heavy duty (border)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	893.15	0.00	
124	4412063-SR-01	STAPLE REMOVER, pier type	piece	3	0	0	3	232.53	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	46.51	138.55	
125	4412065-TD-01	TAPE DISPENSER, table top	piece	1	0	0	1	77.58	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	77.58	77.58	
PAPER MATERIALS AND PRODUCTS																											
126	14112525-CA-01	CARTONA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
127	14112526-CF-11	COMPUTER CONTINUOUS FORM 1 ply, 280mm x 740mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	14112526-CF-12	COMPUTER CONTINUOUS FORM 1 ply, 280mm x 375mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,073.62	0.00	
129	14112514-HP-01	NOTEPAD, stick on, 50mm x 75mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.04	0.00	
130	14112514-HP-04	NOTEPAD, stick on, 76mm x 120mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.28	0.00	
131	14112514-HP-03	NOTEPAD, (stick on), 76mm x 75mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.00	0.00	
132	14112514-HP-02	STANDARD NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.04	0.00	
133	14112517-PP-011	PAPER, MULTICOPIER A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.80	0.00	
134	14112517-PP-012	PAPER, MULTICOPIER LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	252.96	0.00	
135	14112517-PP-018	PAPER, MULTIPURPOSE A4	ream	5	0	0	5	488.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	488.70	2,394.00	
136	14112517-PP-019	PAPER, MULTIPURPOSE LEGAL	ream	10	0	0	10	1,589.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	1,589.10	6,356.40	
137	14112511-PP-018	PAO PAPER, ruled	pad	3	0	0	3	104.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	34.87	104.43	
138	14112513-PA-01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00	
139	14112511-RE-001	RECORD BOOK, 300 PAGES	book	1	0	0	1	91.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	91.70	91.70	
140	14112511-RE-002	RECORD BOOK, 500 PAGES	book	1	0	0	1	121.94	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	121.94	121.94	
141	1411274-TT-01	TOILET TISSUE INTERPOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.89	0.00	
142	1411274-TT-02	TOILET TISSUE PAPER, 2 ply	pack	1	0	0	1	499.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	499.30	1,394.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
PERFUMES OR COLLEGES/SON FRAGRANCES																										
543	5323028-15-001	HAND SANITIZER	table	0	1	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	00.00	0.00
PESTICIDES/SON PEST REPELLENTS																										
544	5090100-24-001	INSECTICIDE	lit	1	1	1	0	418.00	1	0	0	0	418.00	1	0	0	0	418.00	1	0	0	0	418.00	12	1,239.36	1,239.36
PRINTED PUBLICATIONS																										
545	5533114-64-001	MANBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (PA 118 and 119)	copy	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	4433101-00-000	DRUM CARTRIDGE, BROTHER DR-1495, Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,947.38	0.00
2	4433101-04-000	INK CARTRIDGE, CANON CL-745, Cyan/Inf	unit	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,536.32	0.00
3	4433101-04-000	INK CARTRIDGE, CANON CL-813, Cyan/Inf	unit	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,536.32	0.00
4	4433101-04-000	INK CARTRIDGE, CANON PG-740, Black	unit	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	4433101-04-000	INK CARTRIDGE, CANON PG-810, Black	unit	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	4433101-04-000	INK CARTRIDGE, EPSON C13T06400 (T664), Black	unit	0	0	0	0	1,391.40	0	0	0	0	0.00	0	0	0	0	1,391.40	0	0	0	0	0.00	12	321.99	1,709.80
7	4433101-04-000	INK CARTRIDGE, EPSON C13T06400 (T664), Cyan	unit	0	0	0	0	948.00	0	0	0	0	0.00	0	0	0	0	948.00	0	0	0	0	0.00	0	342.30	1,037.60
8	4433101-04-000	INK CARTRIDGE, EPSON C13T06400 (T664), Magenta	unit	0	0	0	0	948.00	0	0	0	0	0.00	0	0	0	0	948.00	0	0	0	0	0.00	0	342.30	1,037.60
9	4433101-04-000	INK CARTRIDGE, EPSON C13T06400 (T664), Yellow	unit	0	0	0	0	948.00	0	0	0	0	0.00	0	0	0	0	948.00	0	0	0	0	0.00	0	342.30	1,037.60
10	4433101-04-000	INK CARTRIDGE, HP C9044A (HP62), Black	unit	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	4433101-04-000	INK CARTRIDGE, HP C9054A (HP62), Tri-color	unit	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,098.32	0.00
12	4433101-04-000	INK CARTRIDGE, HP C9054A (HP62), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	830.00	0.00
13	4433101-04-000	INK CARTRIDGE, HP C9054A (HP62), Tri-color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,098.32	0.00
14	4433101-04-000	INK CARTRIDGE, HP C9054A (HP62), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	860.88	0.00
15	4433101-04-000	INK CARTRIDGE, HP C9054A (HP62), Tri-color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,097.38	0.00
16	4433101-04-000	INK CARTRIDGE, HP C9070A (HP620), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.65	0.00
17	4433101-04-000	INK CARTRIDGE, HP C9070A (HP620), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.65	0.00
18	4433101-04-000	INK CARTRIDGE, HP C9070A (HP620), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.65	0.00
19	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,941.38	0.00
20	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Tri-color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.35	0.00
21	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
23	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
24	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
25	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
26	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
27	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
28	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
29	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
30	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
31	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
32	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
33	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
34	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
35	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
36	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
37	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
38	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
39	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
40	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
41	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
42	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
43	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
44	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
45	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
46	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
47	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
48	4433101-04-000	INK CARTRIDGE, HP C9075A (HP620), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0</												

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 Average	April	May	June	Q2	Q2 Average	July	Aug	Sept	Q3	Q3 Average	Oct	Nov	Dec	Q4	Q4 Average								
39	INK CARTRIDGE, HP L8570A (HP950L), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,811.23	0.00
40	INK CARTRIDGE, HP T836AA (HP905), Cyan Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	168.00	0.00
41	INK CARTRIDGE, HP T836AA (HP905), Magenta Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	168.00	0.00
42	INK CARTRIDGE, HP T836AA (HP905), Yellow Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	168.00	0.00
43	INK CARTRIDGE, HP T836AA (HP905), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	REBON CARTRIDGE, EPSON C13015014 (R670), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	REBON CARTRIDGE, EPSON C13015014 (R670), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.44	0.00
46	REBON CARTRIDGE, EPSON C13015014 (R670), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	838.88	0.00
47	TONER CARTRIDGE, BROTHER TN-330, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,811.20	0.00
48	TONER CARTRIDGE, BROTHER TN-330, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,001.40	0.00
49	TONER CARTRIDGE, BROTHER TN-340, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,571.44	0.00
50	TONER CARTRIDGE, BROTHER TN-450 Black, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,554.36	0.00
51	TONER CARTRIDGE, BROTHER TN-480 Cyan, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,714.80	0.00
52	TONER CARTRIDGE, BROTHER TN-480 Magenta, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,714.80	0.00
53	TONER CARTRIDGE, BROTHER TN-480 Yellow, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,714.80	0.00
54	TONER CARTRIDGE, CANON CRG-324 II	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,301.36	0.00
55	TONER CARTRIDGE, HP CP955A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,434.38	0.00
56	TONER CARTRIDGE, HP CP955A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,903.36	0.00
57	TONER CARTRIDGE, HP CP978A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,151.72	0.00
58	TONER CARTRIDGE, HP CE285A (HP81A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
59	TONER CARTRIDGE, HP CE310A (HP81A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,606.32	0.00
60	TONER CARTRIDGE, HP CE311A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,897.44	0.00
61	TONER CARTRIDGE, HP CE312A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,897.44	0.00
62	TONER CARTRIDGE, HP CE313A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,897.44	0.00
63	TONER CARTRIDGE, HP CE320A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.87	0.00
64	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,827.96	0.00
66	TONER CARTRIDGE, HP CF281A (HP28A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,618.80	0.00
67	TONER CARTRIDGE, HP CF283A (HP28A), LaserJet Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,347.52	0.00
68	TONER CARTRIDGE, HP CF207A (HP7), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,908.08	0.00
69	TONER CARTRIDGE, HP CF310A, Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,844.80	0.00
70	TONER CARTRIDGE, HP CF311A, Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,843.20	0.00
71	TONER CARTRIDGE, HP CF312A, Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,843.20	0.00
72	TONER CARTRIDGE, HP CF313A, Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,843.20	0.00
73	TONER CARTRIDGE, HP CF360A (HP36A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,892.12	0.00
74	TONER CARTRIDGE, HP CF361A (HP36A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,783.38	0.00
75	TONER CARTRIDGE, HP CF362A (HP36A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,783.38	0.00
76	TONER CARTRIDGE, HP CF363A (HP36A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,783.38	0.00
77	TONER CARTRIDGE, HP CF460A (HP40A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,439.28	0.00
78	TONER CARTRIDGE, HP CF461A (HP40A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	TONER CARTRIDGE, HP CF462A (HP40A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	TONER CARTRIDGE, HP CF463A (HP40A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	TONER CARTRIDGE, HP CF410A (HP41A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,378.48	0.00
82	TONER CARTRIDGE, HP CF411A (HP41A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,182.88	0.00
83	TONER CARTRIDGE, HP CF412A (HP41A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,182.88	0.00

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount							
84	4410100-HP-80	TONER CARTRIDGE, HP-C7113A (HP80A), Magenta	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,102.00	4.00			
85	4410100-HP-81A	TONER CARTRIDGE, HP-Q5122A, Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.00	4.00			
86	4410100-HP-88	TONER CARTRIDGE, HP-Q5153A, Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	4.00			
SOFTWARE																													
1	4321111-SP1-01	Business finance specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
2	4321102-SP1-02	Finance reporting and enterprise resource planning (ERP) software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
3	4321009-SP1-03	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
4	4321107-SP1-04	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
5	4321101-SP1-05	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
6	4321103-SP1-06	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
7	4321042-SP1-07	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
8	4321053-SP1-08	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
9	4321062-SP1-09	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
10	4321082-SP1-10	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
11	4321070-SP1-11	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
12	4321083-SP1-12	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
13	4321093-SP1-13	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
14	4321004-SP1-14	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
15	4321040-SP1-15	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
16	4321045-SP1-16	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	8014135-75-01	BALLPENS	piece	24	0	0	24	288.00	24	0	0	24	288.00	24	0	0	24	288.00	24	0	0	24	288.00	24	12.00	1,152.00
2	8014136-75-02	MULTIFUNCTION PRINTER	unit	1	0	0	1	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,000.00	18,000.00
3	8014138-75-03	LAMINATING FILM	roll	0	1	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	8014139-75-04	STICKER PAPER	piece	2	0	0	2	90.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	45.00	90.00
5	8014150-75-05	DOUBLE SEED TAPE	roll	3	0	0	3	90.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	30.00	90.00
6	8014151-75-06	POSTER PAPER	piece	1	0	0	1	45.00	0	0	0	0	0.00	1	0	0	1	45.00	0	0	0	0	0.00	1	45.00	45.00
7	8014152-75-07	BLENCHING SOLUTION	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	8014153-75-08	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	8014154-75-09	CERTIFICATE HOLDER	piece	3	0	0	3	234.33	0	0	0	0	0.00	1	0	0	3	234.33	0	0	0	0	0.00	10	46.87	468.67
10	8014155-75-10	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	8014156-75-11	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	8014157-75-12	SMART TELEPHONE	unit	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
13	8014158-75-13	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	8014159-75-14	RECEPTION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	8014160-75-15	MEAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	8014161-75-16	DETERGENT LIQUID	bottle	1	0	0	1	150.00	1	0	0	1	150.00	1	0	0	1	150.00	1	0	0	1	150.00	1	150.00	150.00
17	8014162-75-17	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	8014163-75-18	STEEL PELING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	8014164-75-19	VELLUM BOARD PAPER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	8014165-75-20	EXTENSION CORD	piece	2	0	0	2	1,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,900.00	3,800.00
21	8014166-75-21	PART	quantity	0	0	0	0	0.00	24	0	16	40	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	40	750.00	30,400.00
22	8014167-75-22	COLORED PAPER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	8014168-75-23	BOND PAPER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	8014169-75-24	POSTER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00


Item #	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
26	8014100-75-021	DOOR MAT	piece	5	0	0	0	250.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5	50.00	250.00
26	8014100-75-021	GLUE STICK (MATS)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
27	8014100-75-027	GLUE STICK (FOR SHIRT GUN)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
28	8014100-75-028	DEODORANT CREAM	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
29	8014100-75-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
30	8014100-75-030	OFFICE CHAIR	piece	5	0	0	0	30,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5	6,000.00	30,000.00
31	8014100-75-031	PAPER NAPKIN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
32	8014100-75-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
33	8014100-75-033	INDEXER	piece	1	0	0	0	1,100.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1	1,100.00	1,100.00
34	8014100-75-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
35	8014100-75-035	COMPACT DISC	piece	20	0	0	0	700.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	20	700.00	700.00
36	8014100-75-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
37	8014100-75-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
38	8014100-75-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
39	8014100-75-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
40	8014100-75-040	WATER DISPENSER	unit	1	0	0	0	7,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1	7,000.00	7,000.00
41	8014100-75-041	FRANCE SAND	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
42	8014100-75-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
43	8014100-75-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
44	8014100-75-044	SPREADER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
45	8014100-75-045	FRAYING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
46	8014100-75-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
47	8014100-75-047	DSL CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
48	8014100-75-048	STEEL KNOB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
49	8014100-75-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
50	8014100-75-050	FUEL FILTER	piece	4	0	0	0	1,140.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4	4,560.00	4,560.00
51	8014100-75-051	AIRLINE EXACTS (CORRECT)	unit	0	0	0	0	30,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	30,000.00
52	8014100-75-052	AIRLINE EXACTS (INTERNATIONAL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
53	8014100-75-053	CAR (SEMI P/MP/MB)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
54	8014100-75-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
55	8014100-75-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
56	8014100-75-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
57	8014100-75-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
58	8014100-75-058	TRIWHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
59	8014100-75-059	TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
60	8014100-75-060	TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
61	8014100-75-061	TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
62	8014100-75-062	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
63	8014100-75-063	ASSEMBLED-CARRIER TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
64	8014100-75-064	ASSEMBLED-PASSENGER RECREATION TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
65	8014100-75-065	MOTORCYCLE	unit	0	0	0	0	40,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	40,000.00
66	8014100-75-066	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
67	8014100-75-067	MINI-BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL																									312,794.77	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										31,279.48

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec				Q4	Q4 amount	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if applicable)																							\$		
D. GRAND TOTAL (A + B + C)																							\$		155,036.29
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



MARK ALLEN B. QUIRE
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:



DENISE MAY V. VICTORIA
Accountant / Budget Officer

Approved by:



GLENN FRANK J. MARTIN
Head of Office/Agency

Date Prepared: July 10, 2024