

APP-CSE 2023 FORM
 ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Department/Bureau/Office: CLAYTON WATER DISTRICT
 Region: 2
 Address: C-2, CLAYTON, CALIFORNIA

Agency Code/LACS:
 Organization Type: GOCC

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Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirements												Total Quantity for the year	Price Catalogue No. of 9/16/2022	Total Amount for the year									
			Jan	Feb	Mar	Q1	APRIL	April	May	June	Q2	MAY	July	Aug				Sept	Q3	OCT	Nov	Dec	Q4	NOV		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-M-004	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	47.85	0.00		
2	12191601-M-003	ALCOHOL, Ethyl, 1 Gallon	gallon	0	3	0	3	99.45	0	3	0	3	99.45	0	3	0	3	99.45	0	3	0	3	99.45	12	330.55	3,366.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 tie exposure pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	32.91	0.00		
4	60121413-CB-P02	CLEARBOOK, 20 tie exposure pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	16.36	0.00		
5	60121524-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	5	22.35	0	0	0	0	0.00	5	4.47	32.91
6	60121526-SP-G01	SIGN PEN, Black, liquid or gel	piece	0	5	0	5	111.00	0	5	0	5	111.00	0	5	0	5	111.00	0	5	0	5	111.00	20	22.20	444.00
7	60121526-SP-G02	SIGN PEN, Blue, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	22.20	0.00
8	60121526-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	22.20	0.00
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	144.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	13,623.60	0.00	
11	45111409-PM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	14,908.00	0.00	
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	2	0	2	40.98	0	0	0	0	0.00	0	2	0	2	40.98	0	0	0	0	0.00	4	20.49	80.96
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	2	0	2	36.68	0	0	0	0	0.00	0	2	0	2	36.68	0	0	0	0	0.00	4	18.74	73.36
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.30	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	81.64	0.00
16	47131604-BR-S01	BROOM, Soft (Walls Trimble)	piece	0	2	0	2	272.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	136.24	272.48
17	47131604-BR-T01	BROOM, Stick (Walls Trim-ting)	piece	0	6	0	6	136.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	22.78	136.68
18	47131829-TS-C01	CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml	bottle	0	3	0	3	124.80	0	0	0	0	0.00	0	3	0	3	83.20	0	0	0	0	0.00	6	41.90	249.60
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	2	0	2	16.60	0	0	0	0	0.00	0	2	0	2	16.60	0	0	0	0	0.00	4	8.30	33.36
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 3kg	pouch	0	1	0	1	54.08	0	0	0	0	0.00	0	1	0	1	54.08	0	0	0	0	0.00	2	54.08	108.16
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	3	0	3	419.67	0	3	0	3	419.67	0	3	0	3	419.67	0	3	0	3	419.67	12	139.89	1,678.44
23	47131601-DJ-P01	DUST PAN, rigid non-breakable plastic	piece	0	5	0	5	138.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	27.64	138.20
24	47131802-FW-P02	FLOOR WAX, paste type, red, 3kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.74	0.00
25	47131806-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	2	0	2	240.24	0	0	0	0	0.00	0	2	0	2	240.24	0	0	0	0	0.00	4	120.12	480.48
26	73101812-HS-L01	LIQUID HAND SOAP, 300mL	bottle	0	6	0	6	257.70	0	6	0	6	257.70	0	6	0	6	257.70	0	6	0	6	257.70	24	42.95	1,070.88
27	47121804-HP-B01	HOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00
28	47131612-HP-H02	HOP HANDE, heavy duty	piece	4	4	0	4	499.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	124.80	499.20

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 20 July 2022)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE					
29	47131615-MP-R01	MOPHEAD, made of nylon	piece	0	4	0	4	490.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	122.51	490.04	
30	47131501-40-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	2	0	2	106.28	0	0	0	0	0.00	0	2	0	2	106.28	0	0	0	0	0.00	4	53.14	212.56	
31	47131602-5C-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
33	47121702-WB-R01	WASTEBASKET, rigid plastic	piece	0	5	0	5	139.55	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	31.98	159.77	
COLOR COMPOUNDS AND DISPERSIONS																											
34	12117003-SI-P01	INK, for stamp pad, 50mL	bottle	0	1	0	1	86.73	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	86.73	1	86.73	86.73	
CONSUMER ELECTRONICS																											
35	52141535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,329.14	0.00	
FACE MASK																											
36	42131713-SH-H06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00	
FILMS																											
37	13111203-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.88	0.00	
38	13111201-CF-F01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.00	0.00	
39	13111201-CF-F02	CARBON FILM, Legal, 100 sheets per box	box	0	1	0	1	238.54	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	238.54	238.54	
FIRE FIGHTING EQUIPMENT																											
40	44191601-FE-R01	FIRE EXTINGUISHER, dry chemical	unit	0	1	0	1	1,144.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,144.00	1,144.00	
41	44191601-FE-R01	FIRE EXTINGUISHER, pure BCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,127.25	0.00	
FLAG OR ACCESSORIES																											
42	55121505-PH-R01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.04	0.00	
FURNITURE AND FURNISHINGS																											
43	56101504-CH-001	MONOBLOC CHAIR, beige	piece	0	0	0	0	2,096.46	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	2,096.46	
44	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.52	0.00	
45	56101519-TM-001	MONOBLOC TABLE, white, 4-seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,346.36	0.00	
46	56101519-TM-002	MONOBLOC TABLE, beige, 4-seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,346.36	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.06	0.00	
48	40101604-EF-C01	ELECTRIC FAN, industrial, grounded type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,189.64	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	859.96	0.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	798.56	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-D9K01	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-D9K02	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201827-HD-102	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,192.40	0.00	
54	43211503-LAP01	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
55	43211503-LAP02	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,888.00	0.00	
56	43211708-HO-001	MOUSE, OPTICAL, USB connection type	unit	0	5	0	5	740.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	148.75	740.80	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29.09.2017)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
57 4321202-PR-D02 PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00
58 4321202-PR-D01 PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,109.92	0.00
59 4321205-PR-L01 PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																								
60 39181628-LB-L01 LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.41	0.00
61 39181628-LT-L01 LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	285.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																								
62 31201610-G-301 GLUE, all-purpose, 200 grams	jar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00
63 31151804-SW-H01 STAPLE WIRE, heavy duty (sinker type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
64 31151804-SW-S01 STAPLE WIRE, standard	box	0	5	0	5	118.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	23.76	118.80
65 31201500-TA-E01 TAPE, electrical	roll	0	50	0	50	972.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	19.45	972.50
66 31201500-TA-M01 TAPE, masking, 24mm	roll	0	2	0	2	123.76	0	0	0	0	0.00	0	2	0	2	123.76	0	0	0	0	0.00	4	61.88	247.52
67 31201500-TA-M02 TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	121.16	0.00
68 31201517-TA-P01 TAPE, packaging, 48 mm	roll	0	2	0	2	44.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	22.36	44.72
69 31201512-TA-T01 TAPE, transparent, 24mm	roll	0	3	0	3	33.58	0	0	0	0	0.00	0	2	0	2	22.36	0	0	0	0	0.00	5	11.18	35.90
70 31201512-TA-T02 TAPE, transparent, 48 mm	roll	0	2	0	2	45.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	22.92	45.84
71 31151507-TW-P01 TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																								
72 41111604-RU-P02 RULER, plastic, 450 mm	piece	0	5	0	5	83.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	16.64	83.20
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
73 44121612-BL-H01 BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.82	0.00
74 44101602-PR-H01 BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00
75 44101807-CA-C01 CALCULATOR, Compact	unit	0	3	0	3	798.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	236.24	798.72
76 44121710-CH-W01 CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77 44122105-BF-C01 CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.72	0.00
78 44122105-BF-C02 CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.75	0.00
79 44122105-BF-C03 CLIP, backfold, 32mm	box	0	2	0	2	51.12	0	0	0	0	0.00	0	2	0	2	51.12	0	0	0	0	0.00	4	25.56	102.24
80 44122105-BF-C04 CLIP, backfold, 50mm	box	0	2	0	2	112.98	0	0	0	0	0.00	0	2	0	2	112.98	0	0	0	0	0.00	4	56.04	224.16
81 44121804-CT-R02 CORRECTION TAPE, 6 meters	piece	0	10	0	10	115.30	0	0	0	0	0.00	0	10	0	10	115.30	0	0	0	0	0.00	20	11.53	230.60
82 44121612-CU-H01 CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.43	0.00
83 44111515-DF-B01 DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00
84 44122011-DF-F01 DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
85 44101202-DS-H01 DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	453.96	0.00
86 44121506-EN-C01 ENVELOPE, Documentary, A4, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	784.40	0.00
87 44121506-EN-C02 ENVELOPE, Documentary, legal, 500 pieces per box	box	0	1	0	1	980.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	980.72	980.72
88 44121506-EN-R01 ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	738.40	0.00
89 44121506-EN-R02 ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (if applicable)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
90	44121506-0V-W02	ENVELOPE, Mailing, 500 pieces per box	box	0	1	0	1	432.52	0	0	0	0	0.00	0	0	2	0	0.00	0	0	0	0	0.00	1	432.52	432.52
91	44121504-0V-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	9.00	0	0	0	0	0.00	0	0	2	0	0.00	0	0	0	0	0.00	0	486.00	486.00
92	44111912-0R-001	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	3.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.40	11.40
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	5,000.00	0	0	0	0	0.00	0	0	2	0	0.00	0	0	0	0	0.00	0	5,042.00	5,042.00
94	44122110-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	3	0	3	283.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	84.96	283.92
95	44111515-FO-W01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	5.00	0	0	0	0	0.00	0	0	2	0	0.00	0	0	0	0	0.00	0	65.20	65.20
96	44122010-FT-D01	FILE TAB, INDEX DIVIDER, Bristol board, A4	set	0	0	0	0	5.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	11.13
97	44122010-FT-D02	FILE TAB, INDEX DIVIDER, Bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	14.23
98	44122011-FO-P01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2	0	0.00	0	0	0	0	0.00	0	270.40	270.40
99	44122011-FO-P02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	1	0	1	206.52	0	0	0	0	0.00	0	0	2	0	0.00	0	0	0	0	0.00	1	206.52	206.52
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2	0	0.00	0	0	0	0	0.00	0	187.54	187.54
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2	0	0.00	0	0	0	0	0.00	0	236.57	236.57
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	1	0	1	952.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	952.64	952.64
103	44122011-FO-F03	FOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	289.12	289.12
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	330.26	330.26
105	44122000-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	63.11
106	44111515-HF-002	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	41.60
107	44121716-MA-P01	MARKER, Fluorescent, 3 colors per set	set	0	0	0	0	9.00	0	0	0	0	0.00	0	0	0	0	6.00	0	0	0	0	0.00	0	36.66	36.66
108	44121700-HP-001	MARKER, Permanent, Black	piece	0	3	0	3	22.41	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	7.47	22.41
109	44121700-HP-002	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	7.47
110	44121700-HP-003	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	7.47
111	44121700-HW-001	MARKER, Whiteboard, Black	piece	0	5	0	5	48.25	0	0	0	0	0.00	0	0	0	3	28.55	0	0	0	0	0.00	8	9.65	77.20
112	44121700-HW-002	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	9.65
113	44121700-HW-003	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	9.65
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	3	0	3	26.46	0	0	0	0	0.00	0	2	0	2	17.44	0	0	0	0	0.00	5	8.82	44.30
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 53mm	box	0	3	0	3	41.34	0	0	0	0	0.00	0	0	0	2	41.34	0	0	0	0	0.00	6	13.76	60.00
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	9,297.60
117	44121706-PE-L02	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	1	0	1	20.79	0	0	0	0	0.00	0	1	0	1	20.79	0	0	0	0	0.00	2	20.79	41.58
118	44121619-PS-P01	PENCIL SHARPENER, manual, single cutter head	piece	0	1	0	1	212.87	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	212.87	212.87
119	44101602-PU-P01	PLUNCHER, paper, heavy duty	piece	0	1	0	1	150.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	150.80	150.80
120	44122037-4B-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	274.23
121	44122101-4U-001	RUBBER BAND No. 15, 350y	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	135.20
122	44121905-5P-P01	STAMP PAD, felt	piece	0	2	0	2	79.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	28.92	79.04
123	44121610-10-001	SCISSORS, symmetrical or asymmetrical	pair	0	3	0	3	100.11	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	33.37	100.11
124	44121615-9T-001	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.60	145.60
125	44121615-9T-001	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.16	888.16
126	44121613-6R-P01	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.87	27.87

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29.10.2023)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE				
127 4412:605-TD-T01 TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.00	0.00	
PAPER MATERIALS AND PRODUCTS																									
128 1411:525-CA-01 CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
129 1411:506-CF-L11 COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	862.55	0.00	
130 1411:506-CF-L12 COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,194.80	0.00	
131 1411:506-CF-L22 COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132 1411:506-CF-L21 COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,028.48	0.00	
133 1411:506-CF-L31 COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134 1411:506-CF-L32 COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,008.00	0.00	
135 1411:609-LI-C01 LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
136 1411:514-HP-S02 NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.06	0.00	
137 1411:514-HP-S04 NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.20	0.00	
138 1411:514-HP-S03 NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00	
139 1411:514-NS-S01 NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.04	0.00	
140 1411:507-PP-M05 PAPER, MULTICOPIY A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	165.65	0.00	
141 1411:507-PP-M02 PAPER, MULTICOPIY LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.18	0.00	
142 1411:507-PP-C01 PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	5	0	5	688.70	0	5	0	5	688.70	0	5	0	5	688.70	0	5	0	5	688.70	20	127.74	2,794.80	
143 1411:507-PP-C02 PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	5	0	5	794.55	0	5	0	5	794.55	0	5	0	5	794.55	0	5	0	5	794.55	20	198.91	3,178.20	
144 1411:531-PP-R01 PAD PAPER, ruled	pad	0	3	0	3	64.58	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	21.53	64.58	
145 1411:503-PP-P01 PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.05	0.00	
146 1411:531-RE-B01 RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	62.40	0.00	
147 1411:531-RE-B02 RECORD BOOK, 500 PAGES	book	0	1	0	1	104.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	104.00	104.00	
148 1411:010-TH-P02 THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00	
149 1411:704-TT-P04 TISSUE, INTERFOLDED PAPER TOWEL, 150 g/lt per pack	pack	0	3	0	3	161.40	0	0	0	0	0.00	0	3	0	3	161.40	0	0	0	0	0.00	3	33.60	202.80	
150 1411:704-TT-P02 TOILET TISSUE PAPER 2 ply, 12 rolls in a pack	pack	0	2	0	2	172.64	0	0	0	0	0.00	0	2	0	2	172.64	0	0	0	0	0.00	2	85.32	345.28	
PERFUMES OR COLOGNES OR FRAGRANCES																									
151 531:21626-HS-S01 LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.85	0.00	
PESTICIDES OR PEST REPELLENTS																									
152 1011:509-IP-A01 INSECTICIDE, 600ml	can	0	2	0	2	276.72	0	0	0	0	0.00	0	2	0	2	276.72	0	0	0	0	0.00	2	128.36	357.44	
PRINTED PUBLICATIONS																									
153 531:4324-RA-H01 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																									
1 441:63105-BR-C05 DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2 441:63105-BR-B04 INK CARTRIDGE, BROTHER LC679, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	930.00	0.00	
3 441:63105-BR-B05 INK CARTRIDGE, BROTHER LC679YBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00	
4 441:63105-CA-C04 INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
5 441:63105-CA-C02 INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,179.32	0.00	

Item & Specifications	List of Material	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 21.04.2023)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 (AVG)	April	May	June	Q2	Q2 (AVG)	July	Aug	Sept	Q3	Q3 (AVG)	Oct	Nov	Dec	Q4	Q4 (AVG)					
6	4410305-CA-804	INK CARTRIDGE, CANON PG740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	861.12	0.00	
7	4410305-CA-802	INK CARTRIDGE, CANON PG810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	862.32	0.00	
8	4410305-EP-817	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	3	0	3	748.80	0	0	0	0	0.00	0	2	0	2	499.20	0	0	0	0	0.00	5	249.60	2,248.32
9	4410305-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	2	0	2	499.20	0	0	0	0	0.00	0	1	0	2	499.20	0	0	0	0	0.00	4	249.60	998.40
10	4410305-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	2	0	2	499.20	0	0	0	0	0.00	0	1	0	2	499.20	0	0	0	0	0.00	4	249.60	998.40
11	4410305-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	2	0	2	499.20	0	0	0	0	0.00	0	1	0	2	499.20	0	0	0	0	0.00	4	249.60	998.40
12	4410305-HP-840	INK CARTRIDGE, HP C2P04AA (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.00	0.00
13	4410305-HP-T40	INK CARTRIDGE, HP C2P05AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,246.32	0.00
14	4410305-HP-809	INK CARTRIDGE, HP C9351AA (HP23), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
15	4410305-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,253.52	0.00
16	4410305-HP-M10	INK CARTRIDGE, HP C9353AA (HP22), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,396.00	0.00
17	4410305-HP-C10	INK CARTRIDGE, HP C9354AA (HP22), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,396.00	0.00
18	4410305-HP-M10	INK CARTRIDGE, HP C9355AA (HP22), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,396.00	0.00
19	4410305-HP-Y10	INK CARTRIDGE, HP C9403AA (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,396.00	0.00
20	4410305-HP-G10	INK CARTRIDGE, HP C9404AA (HP72), 69ml, Grey	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,396.00	0.00
21	4410305-HP-B10	INK CARTRIDGE, HP C9405AA (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,015.00	0.00
22	4410305-HP-B17	INK CARTRIDGE, HP C0540AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	810.00	0.00
23	4410305-HP-T17	INK CARTRIDGE, HP C0543AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,247.28	0.00
24	4410305-HP-B35	INK CARTRIDGE, HP C0887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
25	4410305-HP-T35	INK CARTRIDGE, HP C0888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
26	4410305-HP-C40	INK CARTRIDGE, HP C0972AA (HP92031), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	4410305-HP-M40	INK CARTRIDGE, HP C0973AA (HP92031), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	4410305-HP-Y40	INK CARTRIDGE, HP C0974AA (HP92031), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	4410305-HP-B40	INK CARTRIDGE, HP C0975AA (HP92031), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,241.20	0.00
30	4410305-HP-B20	INK CARTRIDGE, HP C1561AA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	4410305-HP-T20	INK CARTRIDGE, HP C1562AA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,264.80	0.00
32	4410305-HP-B49	INK CARTRIDGE, HP C1563AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	825.00	0.00
33	4410305-HP-C49	INK CARTRIDGE, HP C1564AA (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	4410305-HP-M49	INK CARTRIDGE, HP C1565AA (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	4410305-HP-Y49	INK CARTRIDGE, HP C1566AA (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	4410305-HP-B43	INK CARTRIDGE, HP C1943AA (HP93043), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,370.00	0.00
37	4410305-HP-C43	INK CARTRIDGE, HP C1944AA (HP93043), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,317.36	0.00
38	4410305-HP-M43	INK CARTRIDGE, HP C1945AA (HP93043), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,317.36	0.00
39	4410305-HP-Y43	INK CARTRIDGE, HP C1946AA (HP93043), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,317.36	0.00
40	4410305-HP-B36	INK CARTRIDGE, HP C1983AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	4410305-HP-T36	INK CARTRIDGE, HP C1983AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	4410305-HP-B23	INK CARTRIDGE, HP C2107AA (HP670), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue of 20.11.2022	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4				Q4 AVERAGE		
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP676), Tri-color	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP681A), Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP681A), Cyan	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.00	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP681A), Magenta	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.00	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP681A), Yellow	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.00	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP R6V26AA (HP680), Tri-color	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP R6V27AA (HP680), Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP915), Cyan Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.00	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP915), Magenta Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.00	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP915), Yellow Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.00	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP915), Black Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,298.00	0.00
54	44103105-HP-C46	INK CARTRIDGE, HP L0563AA (HP915X1), Cyan Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HP-M46	INK CARTRIDGE, HP L0566AA (HP915X1), Magenta	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HP-Y46	INK CARTRIDGE, HP L0569AA (HP915X1), Yellow	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HP-B48	INK CARTRIDGE, HP L0572AA (HP915X1), Black Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP995), Cyan Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	460.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP995), Magenta Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	460.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP995), Yellow Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	460.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.00	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135615516 (#8750), Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135613632, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135615531 (S013096)	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	810.60	0.00
65	44103109-BR-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,704.00	0.00
66	44103103-BR-003	TONER CARTRIDGE, BROTHER TN-3025, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,680.20	0.00
67	44103103-BR-004	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,890.80	0.00
68	44103103-BR-005	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,680.20	0.00
69	44103103-BR-009	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-011	TONER CARTRIDGE, BROTHER TN-3250, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,000.40	0.00
71	44103103-BR-015	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,573.64	0.00
72	44103103-BR-016	TONER CARTRIDGE, BROTHER TN-450 Black, High Yield	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,864.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.00	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-450 Magenta, High Yield	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.00	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.00	0.00
76	44103103-CA-000	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,091.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue Code # 20.14.2022	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
80	44103103-HP-821	TONER CARTRIDGE, HP CE279A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,741.92	0.00	
81	44103103-HP-822	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,242.72	0.00	
82	44103103-HP-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,350.43	0.00	
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,610.43	0.00	
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,610.43	0.00	
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,610.43	0.00	
86	44103103-HP-824	TONER CARTRIDGE, HP CE330A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,192.00	0.00	
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,003.63	0.00	
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,003.63	0.00	
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,003.63	0.00	
90	44103103-HP-825	TONER CARTRIDGE, HP CE360A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,872.00	0.00	
91	44103103-HP-826	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,796.40	0.00	
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	10,003.63	0.00	
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	10,003.63	0.00	
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	10,003.63	0.00	
95	44103103-HP-827	TONER CARTRIDGE, HP CE480A (HP905), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,837.60	0.00	
96	44103103-HP-C27	TONER CARTRIDGE, HP CE481A (HP905), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,811.20	0.00	
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE482A (HP905), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,460.00	0.00	
98	44103103-HP-M27	TONER CARTRIDGE, HP CE483A (HP905), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,811.20	0.00	
99	44103103-HP-828	TONER CARTRIDGE, HP CE385A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,200.00	0.00	
100	44103103-HP-828	TONER CARTRIDGE, HP CE385A, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,332.00	0.00	
101	44103103-HP-852	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,876.72	0.00	
102	44103103-HP-853	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,246.00	0.00	
103	44103103-HP-655	TONER CARTRIDGE, HP CF380A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,890.40	0.00	
104	44103103-HP-651	TONER CARTRIDGE, HP CF380HC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,339.52	0.00	
105	44103103-HP-656	TONER CARTRIDGE, HP CF381A (HP31A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,809.00	0.00	
106	44103103-HP-657	TONER CARTRIDGE, HP CF383A (HP33A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,034.72	0.00	
107	44103103-HP-651	TONER CARTRIDGE, HP CF383HC (HP33), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,796.00	0.00	
108	44103103-HP-658	TONER CARTRIDGE, HP CF387A (HP37), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	9,028.00	0.00	
109	44103103-HP-652	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	13,728.00	0.00	
110	44103103-HP-840	TONER CARTRIDGE, HP CF150A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,574.00	0.00	
111	44103103-HP-C90	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,652.00	0.00	
112	44103103-HP-Y90	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,652.00	0.00	
113	44103103-HP-M90	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,652.00	0.00	
114	44103103-HP-841	TONER CARTRIDGE, HP CF360A (HP30A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,030.40	0.00	
115	44103103-HP-C91	TONER CARTRIDGE, HP CF361A (HP30A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00	
116	44103103-HP-Y91	TONER CARTRIDGE, HP CF362A (HP30A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (B of 20.04.2023)	Total Amount for the year						
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov				Dec	Q4	Q4 AVERAGE			
117	44103103-HP-M61	TONER CARTRIDGE, HP CF402A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,099.20
119	44103103-HP-C62	TONER CARTRIDGE, HP CF402A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,666.80
120	44103103-HP-162	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,666.80
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,666.80
122	44103103-HP-603	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,970.00
123	44103103-H0-654	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,945.40
124	44103103-HP-C63	TONER CARTRIDGE, HP CF412A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80
125	44103103-H0-C54	TONER CARTRIDGE, HP CF412XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.90
126	44103103-HP-163	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80
127	44103103-H0-154	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.80
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80
129	44103103-H0-154	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.80
130	44103103-HP-B36	TONER CARTRIDGE, HP Q2512A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,744.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7551A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,608.00
132	44103103-SA-803	TONER CARTRIDGE, SAMSUNG ML-D2050B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,114.90
133	44103103-SA-806	TONER CARTRIDGE, SAMSUNG MLT-D1015, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,404.00
134	44103103-SA-807	TONER CARTRIDGE, SAMSUNG MLT-D1035, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,695.44
135	44103103-SA-808	TONER CARTRIDGE, SAMSUNG MLT-D1045, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,454.40
136	44103103-SA-809	TONER CARTRIDGE, SAMSUNG MLT-D1055, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,306.00
137	44103103-SA-814	TONER CARTRIDGE, SAMSUNG MLT-D1085, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,208.52
138	44103103-SA-821	TONER CARTRIDGE, SAMSUNG MLT-D202E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,304.40
139	44103103-SA-810	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,954.16
140	44103103-SA-820	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,442.80
141	44103103-SA-812	TONER CARTRIDGE, SAMSUNG MLT-D205G, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,321.14
142	44103103-SA-805	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,333.36
143	44103103-SA-810	TONER CARTRIDGE, SAMSUNG SCX-D635A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,964.40
SOFTWARE																													
1	4323153-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00
2	4323162-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00
3	4323204-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00
4	4323219-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00
5	4323232-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00
6	4323234-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00
7	4323262-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00
8	4323295-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00
9	4323263-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00

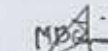
Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue / 07.20.2022	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
10	4323501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	1.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	1.00	0	0.00	0.00	
12	43232602-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	1.00	0	0.00	0.00	
13	43232505-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	1.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	1.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	1.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	1.00	0	0.00	0.00	

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DSM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

	Ink Cartridge, Epson, 801, BK	cartridge	0	2	0	2	640.00	0	0	0	0	0	2	0	2	640.00	0	0	0	0	1.00	4	320.00	1,280.00	
	Ink Cartridge, Epson, 801, Cyan	cartridge	0	2	0	2	640.00	0	0	0	0	0	2	0	2	600.00	0	0	0	0	1.00	4	300.00	1,200.00	
	Ink Cartridge, Epson, 801, Magenta	cartridge	0	2	0	2	640.00	0	0	0	0	0	2	0	2	600.00	0	0	0	0	1.00	4	300.00	1,200.00	
	Ink Cartridge, Epson, 801, Yellow	cartridge	0	2	0	2	640.00	0	0	0	0	0	2	0	2	600.00	0	0	0	0	1.00	4	300.00	1,200.00	
	Columnar Notebook, 12 Columns	notebook	0	2	0	2	80.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	1.00	2	40.00	80.00	
	Customer Ledger Cards	piece	0	0	0	0	3.00	1500	0	0	1500	12,000.00	0	0	0	0	0.00	0	0	0	1.00	1500	8.00	12,000.00	
	Mouse Pad	piece	0	5	0	5	300.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	1.00	5	40.00	300.00	
	Printer, Maintenance Box	unit	0	0	0	0	0.00	0	1	0	1	980.00	0	0	0	0	0.00	0	0	0	1.00	1	980.00	980.00	
	Folder, Expanded	piece	0	14	0	14	210.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	1.00	14	15.00	210.00	
	Worksheet Pad, 10 columns	pad	0	2	0	2	150.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	1.00	2	75.00	150.00	
	Door Mat	piece	0	3	0	3	97.50	0	0	0	0	0	3	0	3	97.50	0	0	0	0	1.00	6	32.50	195.00	
	Kitchen Utensils, 3 piece	set	0	20	0	20	500.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	1.00	20	25.00	500.00	
	Dishwashing Liquid, 500ml	bottle	0	3	0	3	120.00	0	3	0	3	120.00	0	3	0	3	120.00	0	3	0	3	120.00	12	40.00	480.00
	Sponge, 100mm x 75mm x 30mm	piece	0	3	0	3	105.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	1.00	3	35.00	105.00	
	Photopaper, 20%, A4, 250gsm	pack	0	1	0	1	150.00	0	0	0	0	0	1	0	1	150.00	0	0	0	0	1.00	2	150.00	300.00	
						0	0.00				0	0	0	0	0	0.00					1.00	0	0.00	0.00	

A. TOTAL		P	12,727.27
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	5,372.73
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	
D. GRAND TOTAL (A + B + C)		P	18,100.00
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
 MARK ALLEN B. QUIRE
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

 DESSA MAY V. VILORIA
 Accountant / Budget Officer

Approved by: 
 GULDYSAT MARTIN, MBA
 Head of Office/Agency

Date Prepared: September 22, 2022